

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM


RFP#: 22-68692

DUE DATE: 9/23/2021 by 3:00 PM EST

TOTAL BID AMOUNT: \$27,341,622.00

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Rite Quality		Contact Person: Kimberly Vaughn	
Address: 710 N Washington St Kokomo, IN 46901		E-mail: kvaughn@ritequality.com	
Sub-Contract Amount: \$ 462,990 (first 12 months); \$1,620,469 (3.5 years)		Telephone Number: (800) 580-7483	Fax Number: ()
Sub-Contract Percentage of Total Bid: 6%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u> Rite Quality will serve as Ivy Tech's vendor for classroom supplies and consumables. Utilizing Rite Quality will allow Ivy Tech to source consistent items for each of the IDOC facilities.	
Provide approximate dates when Sub-Contractor will perform on this project: Beginning approximately February 1, 2022.			

Ivy Tech Community College
Respondent Firm
50 W Fall Creek Parkway North Drive
Address
Indianapolis, IN 46208
City/State/Zip Code
Sue Ellspermann, PhD
Representative
September 20, 2021
Date

317-921-4800
Telephone Number
N/A
Fax Number
sellspermann@ivytech.edu
Email Address
DocuSigned by:

Authorizing Signature
Sue Ellspermann, PhD
Printed Name and Title

☐ Please check if additional forms are attached.

Page 1 of 1

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.



710 N. Washington Street

Kokomo, IN 46901

Ph: 800.580.7483

Web: www.ritequality.com

September 20, 2021

Sue Ellspermann, PhD President
Ivy Tech Community College
50 West Fall Creek Parkway North Drive
Indianapolis, IN 46208

Re: Indiana Department of Corrections Vocational Education – RFP-22-68692

Dear Dr. Ellspermann:

As a representative of Rite Quality, I am writing to acknowledge that our firm will partner with Ivy Tech Community College of Indiana (Ivy Tech) in reference to RFP-22-68692 (if awarded by the State of Indiana). Our firm is a certified Minority Owned Business Enterprise and is registered with the State of Indiana. Rite Quality will enter into contract to provide classroom training supplies and materials in support of the Vocational Education Services provided by Ivy Tech to the Indiana Department of Corrections.

Details regarding this subcontract are:

Value of Subcontract (Initial Term – Year 1): \$462,990

Estimated Total Subcontract (3.5 Years): \$1,620,469

Percentage of Total Bid Amount (Year 1): 6%

Period of Performance (Initial Term): 12 months from start-date of project

Please do not hesitate to contact me if additional information is required. We look forward to our partnership and collaboration on this project.

Sincere regards,

Douglas C. Vaughn
President
800.580.7483 | dvaughn@ritequality.com



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204
(317) 232 - 3061

August 27, 2020

Douglas Vaughn
Rite Quality Office Supplies, Inc.
710 N. Washington Street
Kokomo, IN 46901

Subject: Application for MBE Certification

Dear Mr. Vaughn,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Rite Quality Office Supplies, Inc.** is hereby certified as a Minority Business Enterprise (MBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
44000000	Office equipment and accessories and supplies
47120000	Janitorial equipment
47130000	Cleaning and janitorial supplies
56101700	Office furniture
56120000	Classroom and instructional and institutional furniture and fixtures

On September 13, 2010, the Governor's Commission on Minority and Women's Business Enterprises approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **August 31, 2023**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form, located at www.in.gov/idoa/mwbe/files/ACE_Form.pdf. Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership and control.

Reference: Rite Quality Office Supplies, Inc.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities. For questions regarding your registration profile, you may contact our office at 317-232-3061.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit www.in.gov/idoa/mwbe/2743.htm to verify certification status. Please contact our office at (317) 232-3061 if you have any other questions.

We ask that you please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any questions or concerns about your letter.

Sincerely,

COVID-19

Ralph W. Adams, Jr.

Ralph W. Adams, Jr., Deputy Director of Certifications

Indiana Department of Administration

Division of Supplier Diversity

RWA/vc